



Woods Hardwick Job Pack

 Woods Hardwick
Architecture | Engineering | Planning | Surveying

Role: Senior Architectural Technician/Architect - Layout Designer

Department: Residential

Who are Woods Hardwick?

Woods Hardwick are a UK-leading independent and employee-owned multi-disciplinary built environment practice integrating residential and commercial architecture, engineering, planning and surveying for all development needs.

Our strength lies in our expertise and knowledge gained over almost 60 years in built environment across our three offices in Bedford, Birmingham and London by our 70-strong team.

We're shaping the world we live in and our projects combine creative, imaginative and innovative design alongside commercial and practical know-how whether big or small, simple or complex.

We're nothing without our clients and we go above and beyond to exceed their expectations, on time and within budget.

Take a look at our [track record](#) to see the quality, care and range of our projects.

We're a flexible work employer and there are opportunities for you to be hybrid in your role.

Woods Hardwick Vision

We want to provide an exciting place of work, where we are all able to enjoy the benefits of being the first-choice independent practice in our chosen markets.

Striving to generate and create desirable spaces and places that beautifully combine built and natural approaches, so those who use them can happily do so for generations.

Woods Hardwick Mission

We provide independent expert advice and services across a range of industry disciplines, to ensure that our clients get the best possible value.

Woods Hardwick Values

Our values are incredibly important and inform everything we do at Woods Hardwick and for our clients. We're always on the look out for talented staff who share the values we do.

1. Reliability

We can be relied upon to do the right thing, to be transparent and to deliver on our promises.

2. Determination

We work hard to succeed, bringing a hands-on entrepreneurial spirit to our approach.

3. Responsiveness

We adapt and evolve without ever losing sight of what is most important - our clients. Considering all aspects to deliver the best solution possible.

4. Creativity

We use our knowledge and expertise to find new and creative ways of delivering value.

5. Professionalism

We expect the highest standards from each other, in terms of: accuracy, collaboration, quality, performance and respect.

What we do for our clients?

Our total approach to planning, surveying, engineering and architecture will help you to create and build an environment that you want to live, work and enjoy yourself in.

Whatever your project, each will be personally director-led with a skilled team to support your needs - giving you access to the industry expertise, regional knowledge and technical understanding needed to deliver on time, to budget and to a quality that delivers exceptional value.

BEDFORD: HEAD OFFICE
15-17 Goldington Road
Bedford
MK40 3NH
T : +44 (0) 1234 268862

BIRMINGHAM
Fort Dunlop
Fort Parkway
Birmingham B24 9FE
T : +44 (0) 0121 6297784

LONDON
The Harley Building
77 New Cavendish Street
London W1W 6XB
T : +44 (0) 204 548 1104

ONLINE
mail@woodshardwick.com
woodshardwick.com

Woods Hardwick Services

Here's an overview of the Woods Hardwick family



Department

Woods Hardwick Residential

Residential Vision

We want to be recognised as the leading independent residential architects and development consultancy practice in the Region.

We want to explore greater Urban Design projects of 5,000+ units and grow our opportunities in the West Midlands.

Residential Mission

We provide architectural and development consultancy services in a commercial way to bring best value for our client's residential projects working collaboratively with clients, engineers and planners.

Residential Value Proposition

Our development consultancy service helps property developers who want to navigate the planning system by providing expertise that delivers results and value to our customers.

BEDFORD: HEAD OFFICE
15-17 Goldington Road
Bedford
MK40 3NH
T : +44 (0) 1234 268862

BIRMINGHAM
Fort Dunlop
Fort Parkway
Birmingham B24 9FE
T : +44 (0) 0121 6297784

LONDON
The Harley Building
77 New Cavendish Street
London W1W 6XB
T : +44 (0) 204 548 1104

ONLINE
mail@woodshardwick.com
woodshardwick.com

Join Woods Hardwick - own Woods Hardwick

Woods Hardwick Ltd have been a leading multi-disciplinary built environment practice for nearly 60 years and in summer 2022 we moved away from a shareholder model with four shareholder owners and into a 100% Employee Ownership Trust (EOT).

This is similar to the John Lewis model of ownership where Woods Hardwick's super profits are distributed amongst staff rather than a select number of shareholders.

This means that if you join us and Woods Hardwick performs well for the financial year you'll be rewarded with a cash bonus for your invaluable contribution to the company's growth.

The bonus is based on your salary banding and years of service bonus - it is tax deductible up to £3,600.

Woods Hardwick Culture

Independent, creative and supportive

You're our best asset and without our team Woods Hardwick ceases to exist.

We're an open and friendly company culture, we place work-life balance at the center of everything we do in the Woods Hardwick family. You'll also have the opportunity to learn on the job and develop as an individual.

Across our three offices in Bedford, Birmingham and London we have an active social committee and host many client and employee events, including company away days, Christmas parties and sporting events - both watching and taking part!

Community

Woods Hardwick is passionate about giving back and supporting the communities we work in - here are a few examples and we'd love you to get involved too:

- Charity fundraisers & events
- Golf charity days
- Sponsorship of community & sport groups
- Volunteering for local charities & groups
- Supporting and inspiring the next generation at education career workshops

The Role

Job Purpose

This role is part of the successful and established residential (development consultancy) team, helping to deliver large scale multi-unit residential developments from inception through to planning determination (as guided by the project designer). Our UK-wide projects range from small private developers to national house builders and masterplanning schemes.

You will be responsible for drafting the necessary planning drawings, in particular house types and multi-unit planning layouts, and assisting in producing all supporting documentation. With a good working knowledge of the planning systems that affect design, you will also be able to adapt designs to specific local authority design guidance.

You will support the organic growth of company - strengthening skill base of existing residential architecture design team to facilitate strong workload and future growth.

Job Description

No.	Tasks
1.	Working on various residential led projects around the UK, from small private developers to national house builders and masterplanning schemes.
2.	Strategic masterplanning from inception to post-planning of schemes
3.	Implementation of schemes
4.	Liaising and communicating with the residential team and other practice departments.
5.	Drafting planning drawings as required, specifically house types and multi-unit planning layout
6.	Using AutoCAD, Adobe Photoshop and other software to produce drawings/plans
7.	Hand sketching layout designs
8.	Promote good working practices through creative thinking, communication and collaboration with all parties
9.	Assist with producing supporting documentation for the above

Person Specification

Knowledge & Skills:	Essential	Desirable
Relevant degree level education		✓
Exceptional presentation skills	✓	
Exceptional presentation skills	✓	
Highly proficient with AutoCAD, Photoshop, Microsoft Office (Publisher in particular).	✓	
Knowledge of Revit, Sketchup and Rendering		✓
High standard of written and spoken English	✓	

Experience Profile:			
	Proven experience within the residential design sector, in particular relating to design of sketch layout and urban design.	✓	
	Experience of writing Design and Assess Statements	✓	
	Solid portfolio evidencing creativity and knowledge of complex design solutions	✓	
	Solid portfolio evidencing creativity and knowledge of complex design solutions	✓	
Behavioural Competencies:			
	Proactive and self-motivated	✓	
	Able to work well under pressure and adaptable to rapidly changing project parameters	✓	
	Proven ability to work well within small teams and willingness to take accountability for own work	✓	

Key Performance Indicators

1.	Customer satisfaction, gauged via feedback
2.	Overall project success, measured against agreed criteria
3.	Employee engagement through projects, gauged via continual communication
4.	Introducing new clients to the business

Additional Responsibilities

Financial:	Projects completed in an efficient manner, on time and on budget
People:	Effective and co-operative communication with all stakeholders
Other:	Continuous review of company practices and related policies

Salary

£28,000 - £38,000 per annum

Benefits & Bonus

- Profit share scheme (Employee Ownership Trust)
- Flexible working
- Pension scheme
- Life assurance
- Healthcare cover after three years
- Travel insurance cover after three years
- Release days for education/CPD
- Bonus birthday day off

Apply Now

If you would like to discuss the role in more detail please contact us initially via our HR team by email.

To apply please send CV and portfolio to hr@woodshardwick.com

BEDFORD: HEAD OFFICE
15-17 Goldington Road
Bedford
MK40 3NH
T : +44 (0) 1234 268862

BIRMINGHAM
Fort Dunlop
Fort Parkway
Birmingham B24 9FE
T : +44 (0) 0121 6297784

LONDON
The Harley Building
77 New Cavendish Street
London W1W 6XB
T : +44 (0) 204 548 1104

ONLINE
mail@woodshardwick.com
woodshardwick.com